

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 17 May 2016
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this agenda to Shirley Agyeman (Democratic Services Officer), on 01225 718089 or email: shirley.agyeman@wiltshire.gov.uk;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109/
andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Stewart Dobson (Vice-Chairman)	Marlborough East
Nick Fogg MBE	Marlborough West
Jemima Milton (Chairman)	West Selkley
James Sheppard	Aldbourn & Ramsbury

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered

1 Election of Chairman (*Pages 1 - 2*)

To elect a Chairman of the Area Board for the year 2016/17.

2 Election of a Vice-Chairman

To elect a Vice-Chairman of the Area Board for the year 2016/17.

3 Chairman's Welcome and Introductions

4 Apologies for Absence

5 Minutes (*Pages 3 - 12*)

To approve and sign as a correct record the minutes of the meetings held on **22 March 2016**.

6 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 Chairman's Announcements (*Pages 13 - 28*)

To note the following items for information – written briefing notes are available in the full agenda pack, or online.

- i. Your Care Your Support Wiltshire
- ii. Adult Care Charging Policy Consultation
- iii. Army Re-basing May-16 Update
- iv. Carers in Wiltshire: Joint Strategy 2016 – 2020
- v. 'Meet the Funder' Event
- vi. Groundwork and Tesco 'Bags of Help' funding

If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Engagement Manager, or the Democratic Services Officer.

8 Appointment to Outside Bodies and Working Groups (Pages 29 - 40)

To appoint members to the Working Groups, Task Groups and Outside Bodies of the Area Board including the Local Youth Network (LYN).

9 Partner Updates (Pages 41 - 44)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. Healthwatch Wiltshire
- d. Wiltshire Clinical Commissioning Group (CCG)
- e. MADT (Marlborough Area Development Trust)
- f. Transition Marlborough
- g. Town / Parish Councils

10 Community First Responders

A presentation will be delivered by the South Western Ambulance Service NHS Foundation Trust's Community Responder Officers on the use of defibrillators.

11 CATG items to be considered by Marlborough Area Board

- i. Wheelie bin space at Ogbourne St Andrew and getting a quote from Highways
- ii. Resurfacing of The Parade
- iii. Priority signage at the bridge, George Lane car park

12 Local Youth Network Update

To receive an update on the Local Youth Network

13 Update from Community Engagement Manager

Andrew Jack, Community Engagement Manager (CEM), will be in attendance to provide details of his new role within the Marlborough Community Area.

14 Community Area Grant Scheme (Pages 45 - 56)

The Wiltshire Councillors will consider 2 applications to the Community Area Grants Scheme, as follows:

- i. Kennet Valley Hall have requested £3,200 towards a disabled access at the rear of the hall that incorporate safety railings for both steps and ramp
Recommendation:
- ii. Broad Hinton PC have requested Broad Hinton Village Hall have requested £1,080 towards a defibrillator to go on the outside of Broad Hinton Village Hall for use by members of the community.
Recommendation:

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

http://services.wiltshire.gov.uk/AreaboardGrants/grant_detail.php?gid=1927

http://services.wiltshire.gov.uk/AreaboardGrants/grant_detail.php?gid=1864

15 Any Other Questions

The Chairman will invite any remaining questions from the floor.

16 Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 Evaluation and Close

The next meeting of the Marlborough Area Board will be held on 19 July 2016, 7.00pm at Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.

Future Meeting Dates

Tuesday, 19 July 2016

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough SN8
1AA

Tuesday, 19 July 2016, 7.00 pm, Marlborough Town
Hall, 5 High St, Marlborough SN8 1AA

Tuesday, 19 July 2016, 7.00 pm, Marlborough Town
Hall, 5 High St, Marlborough SN8 1AA

Relevant extract of the constitution for the election of Chairman

- 4.2 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.
- 4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.
- 4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.
- 4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.
- 4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.
- 4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.
- 4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.
- 4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 22 March 2016
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Jade Urbanski (Democratic Services Officer), Tel: 01225 718063 or (e-mail) jade.urbanski@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jemima Milton (Chairman), Cllr Stewart Dobson (Vice Chairman) and Cllr Nick Fogg MBE,

Wiltshire Council Officers

Andrew Jack, Community Engagement Manager
Adam Brown, Scrutiny Officer
Jade Urbanski, Democratic Services Officer
James Cawley - Associate Director, Adult Care Commission & Housing
Cllr Philip Whitehead - Cabinet member

Town and Parish Councillors

Marlborough Town Council – Justin Cook, Shelley Parker, Richard Allen
Aldbourn Parish Council – Alan Phizacklea
Baydon Parish Council – A. Prior
Berwick Bassett & Winterbourne Monkton Parish Council – Tony Iles
Froxfield Parish Council – Claire Costello, Pat Adams
Mildenhall Parish Council – Rob Bailey
Ogbourne St George Parish Council – Brian Utton
Savernake Parish Council – Andrew Smithson
Mildenhall PC - Cllr Brian Devonshire

Partners

Wiltshire Police – Inspector Nick Mawson

Marlborough Area Development Trust (MADT) – Martin Cook, Geoff Brickell

Transition Marlborough – Sam Page, Richard Pitts, Alexandra Wax, David Pocock,
Milly Carmichael, John Yates

Wider Local Youth Network – Sasha Thorbek-Hooper

Action for River Kennet – Anna Forbes

Total in attendance: 39

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
15	<p><u>Chairman's Welcome and Introductions</u></p> <p>A moment's silence was held in tribute to the victims of the Brussels Attack on Tuesday 22 March 2016.</p> <p>The Chairman then opened the meeting and invited the Councillors and Officers present to introduce themselves.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:-</p> <ul style="list-style-type: none"> • Cllr James Sheppard • Janette Bowra, Community Youth Officer • Cllr Hannaford-Dobson, Marlborough Town Council • Sheila Glass, Ramsbury & Axford Parish Council • Henry Oliver, North Wessex Downs Area of Outstanding Natural Beauty • Sheila Ashley, Alzheimer's Support • Andrew Williamson, Parish Council
17	<p><u>Minutes</u></p> <p>Resolved</p> <p>The minutes of the meeting on 26 January 2016 were approved as a true and accurate record and signed by the Chairman.</p>
18	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
19	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's announcements.</p>
20	<p><u>Partner Updates</u></p> <p>a. Wiltshire Police</p> <p>The written update was included in the agenda pack. Inspector Nick Mawson was also in attendance to provide a verbal update.</p> <p>It was reported that crime in the Marlborough area was very low, and any increase to levels of crime were being monitored.</p>

There had been a minor increase to dwelling burglary in last month, and Nick Mawson advised that it was important to continue reporting suspicious activity in the area to help keep the levels of crime down.

A query was raised regarding the Summer Solstice event and the level of involvement from Wiltshire Police. Nick Mawson advised that there were various proposals under review for Stonehenge, and the event was still at the planning stage at current. It was also reported that planning meetings were in progress, and confirmed that Wiltshire Police would continue to consult and engage with local Parish Councils and residents.

b. Wiltshire Fire and Rescue

No update.

c. Healthwatch Wiltshire

The written update was included in the agenda pack.

d. Wiltshire Clinical Commissioning Group (CCG)

The written update was included in the agenda pack.

e. MADT (Marlborough Area Development Trust)

A member of the MADT was present and reported that the Free Community Wi-Fi project had been completed and a further 37 access points had been installed throughout the Marlborough Town. There were also a total of 10 access points in the Avebury Town, with 3 new access points installed.

It was further explained that MADT would be undertaking additional marketing, and would be issuing a quarterly newsletter in due course.

f. Town/Parish Councils

No update.

Health and Wellbeing Groups

James Cawley, Associate Director for Adult Care and Housing, was in attendance to provide a presentation on the new Health and Wellbeing Groups (HWBG) which will be set up as sub-groups of the Area Boards.

James Cawley explained that Wiltshire Council were proposing that each of the Area Board Committee's establish a HWBG to provide a community-led local

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forum to facilitate the coordination of joined up services for older people living within the area. It was explained that the HWBG would work with the Area Board, or smaller groups encompassing Parish Council representatives or local residents, to identify key issues and understand requirements at a local level.

It was reported that the funding previously used to commission the Good Neighbours Service would be devolved to Area Boards to support the local initiatives identified by their HWBG, and there was approximately £7,000 available for use. It was also explained that the HWBG would draw on local resources to generate support for local initiatives.

The membership of each of the HWBG would be decided by each respective Area Board and would work in partnership with the Community Engagement Manager. It was explained that there would be no stipulation on who should be involved in this group, or how frequently the group should meet.

The Chairman noted of the significance of this, and proposed that a meeting be set up in May for individuals interested in joining the HWBG.

Resolved

For Andrew Jack, Community Engagement Manager, to coordinate a meeting for individuals interested in joining the Health and Wellbeing Group for the Marlborough Community Area.

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Action for River Kennet

Anna Forbes from Action for River Kennett (ARK) was in attendance to provide a presentation on their recent work and plans for the future.

Anna Forbes advised that ARK had formed in 1990 and comprised of a group of over 100 volunteers, including local people, tourists and visitors that were passionate about the River Kennet. It was further explained that the charity hosted various events throughout the year which included river walks and bat nights, and also campaigned to raise the profile of the river in planning and funding decisions which affects the quality and quantity of water in the river.

It was also explained that ARK were catchment hosts for the Kennet Catchment

23	<p>Partnership, which encompassed the whole of the River Kennet up to Reading in Berkshire. Anna Forbes then advised that the group host practical projects to actively improve the river and these included projects such as river fly monitoring, practical river restoration and litter picking. It was also noted that the charity were part of the river fly partnership, and were the first to discover a catastrophic pesticide pollution event in the River Kennet just in 2013. The group also aim to engage with local schools and work closely with local schemes such as the Duke of Edinburgh award.</p> <p>A concern was raised regarding flooding being caused by a reed bed that had been recently planted, and whether ARK were working with the residents to monitor this. Anna Forbes confirmed that it was a requirement for the charity to obtain consent from the Environmental Agency (EA) before progressing with projects, and the reeds would not increase the risk of flooding. ARK will continue to liaise with residents if they have any concerns.</p> <p><u>Transition Marlborough</u></p> <p>Richard Pitts and Sam Page, Members of Transition Marlborough, were in attendance to provide a presentation on their recent work, along with an update following the Air Quality Management public meeting on 10 February 2016.</p> <p>Sam Page introduced Transition Marlborough and explained that the group were a lobby group that aimed that aimed to focus on identifying sustainable local solutions for the Marlborough area. The group also encompassed various groups such as Transition Film Club, Climate Group, Transport Group and Permaculture groups, and inactive groups for food and recycling. Each of the groups were introduced and a brief explanation given as to their aims and priorities. It was also noted that the Transition Film Club would host their first film event at the Bear Pub function room on 27 April 2016.</p> <p>The Air Quality Management item was then introduced and it was explained that a public meeting took place to discuss potential improvements to the air quality in Marlborough. It was noted that a report had been prepared claiming that emissions were exceeding the safe limit in parts of Marlborough, and suggestions had been raised to reduce the emissions such as restricting heavy goods vehicles and creating a clean air zone; however these could not progress due to the fact that the A346 route was a primary route.</p> <p>Cllr Whitehead, Cabinet Member for Highways and Transport, was in attendance and commented that the working group had recommended the solution to de-prime the A346 route, but this was not a cost effective solution. It was explained that various meetings had taken place with the Highways Agency and it had been suggested that improvements were made to the North South route, which in turn would pick up through traffic, and the solution to make improvements to the A350 – A149 link to M5 would have a larger positive impact on all roads of Wiltshire. The suggestion to de-prime the A346 route would cost approximately £250,000, and unless there was real justification to proceed with the solution Wiltshire Council would not take it forward. Wiltshire Council would</p>
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work on the strategy to increase traffic on the A350, by dualling its whole length, which will improve the state of traffic on the A346. Cllr Whitehead advised that Wiltshire Council would work with the other County and partners to progress the solution and make the route work.

Members of the Area Board also confirmed that this would remain a priority and that the issue would be monitored to ensure progress was made. The Area Board would also work with Transition Marlborough to maintain momentum on this, and the Chairman requested an update to be brought back to the Area Board in six months' time.

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Community Area Transport Group (CATG) Update

Andrew Jack, Community Engagement Manager, was in attendance to present the Community Area Transport Group (CATG) update, and referred to the presentation slides which outlined the main points from the CATG meeting on 17 March 2016.

The Local Highways Investment Fund 2014 – 2020 had been considered at the CATG meeting, and was brought to the Area Board for the Members to ratify. It was noted that members of the CATG were disappointed that the Parade, Marlborough, was not included within the proposed highways major maintenance 2016/17 list; however the CATG had been advised by the Highways Officer to accept the list and lobby for maintenance work to the Parade to proceed.

Cllr Whitehead commented that there had been an increase to machine patching which meant that resurfacing schemes would be pushed out this year, and it was recommended that the proposed major maintenance 2016/17 list was accepted and the comment passed back to CATG with regard to concerns about the Parade.

It was also noted that the CATG had been requested to nominate two local roads for HGV restriction which, after assessment, would be included within a county-wide list. The roads nominated were outlined as follows:-

1. B3052 George Lane, Marlborough
2. U/C road from Ogbourne Maizey to Rockley.

The recommendations for funding received from the CATG meeting on 17 March 2016 were outlined and agreed.

Resolved

- 1. To award the sum of £300.00 to implement new virtual footway at**

- Ogbourne St George at slip road.**
- 2. To award the sum of £600.00 for new deer warning signage along A4 Marlborough to Hungerford – passed.**
 - 3. To award the sum of £2,250 to move 30mph signage further out from Avebury village north along A4361.**
 - 4. To agree the proposed Highways Major Maintenance 2016/17 list as outlined.**
 - 5. To confirm the roads for HGV restriction as B3052 George Lane, Marlborough and U/C road from Ogbourne Maizey to Rockley as freight management priorities.**

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Update from Community Engagement Manager

Andrew Jack, Community Engagement Manager (CEM), was in attendance to provide an update.

Andrew Jack advised that the Clean for the Queen scheme had taken place successfully with over 120 individuals involved. It was noted that Wiltshire Council could arrange for the collection of waste if required, and individuals could contact Andrew Jack directly to organise this.

It was also explained that the Marlborough Shop-Mobility Scheme was progressing well, and the scooters and wheelchairs had now been purchased. A Traders' event took place on 16 March 2016, and the Grand Launch would take place on 5 April 2016. Andrew advised that the partnership were now in the process of looking for volunteers to support the scheme, and if there were individuals interested in volunteering, contact could be made with either Andrew Jack or the Marlborough Town Clerk directly.

The Smoke-Free Playground project was then explained which had been set up to attempt to de-normalise smoking around children. There would be approximately 30 signs going up around the Marlborough area, and there were additional signs available for use which would be available from the Community Engagement Manager.

The Dementia-Friendly project was also explained which had been set up to raise awareness of dementia in the Marlborough town. The Dementia Awareness Week would take place from 15 to 22 May 2016, and it was noted that an awareness event would take place in the Marlborough Town Hall on 18 May 2016.

The Road to Rio Competition was also outlined where individuals or teams could sign up online and record how far they run, walk, cycle or swim to virtually trace their way around the Olympic cities on 'Road to Rio'. The competition would take place from 04 June to 29 July 2016, and individuals or teams could acquire bronze, silver or gold awards from taking part. It was also noted that all of the Community Engagement Manager's would be taking part in this event, and would be running or walking 150 miles on a treadmill at the Springfield Campus

on 28 April 2016.

Community Area Grant Scheme

The Area Board considered four applications for Community Area Grant funding and one Member Led Initiative. The Community Engagement Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.

The Member Led Initiative for the Marlborough Tennis Club was introduced and a representative of the club was in attendance to present the application. It was explained that the application for funding from the Area Board would be imperative towards the club being able to have their own facility. It was explained that the club would be open to all ages and would also provide an opportunity for children from the local schools and clubs to get involved. The club would also run various internal groups such as cardio tennis, and they would aim to be an inclusive club for all which would benefit a large section of the community.

The Chairman requested assurance that the asset would be open to the community for its entirety, and would not change into a Members only club after a period of time. The speaker assured Members of the Area Board that the club would remain an inclusive club which would be open to the whole community for its entirety.

It was explained that the club had previously raised funds for the new clubhouse and courts, and the funding from the Area Board would go towards the shortfall for these facilities. A query was raised regarding the club's viability and it was explained that there had been interest from within the community already, and initiatives were being worked on to build a successful customer network to achieve a fully sustainable business. It was noted that the club would aim to reinvest any money raised back into the sport for free events and subsidised courses.

Resolved

- a) **To award Little Dragons Pre-School £700.00 towards improvements to replace the fencing to the outside play area.**
Reason - The application met the Community Area Grants Criteria 2015/16.
- b) **To award Baydon Firework Committee £930.00 towards an electronic firing board.**
Reason - The application met the Community Area Grants Criteria 2015/16.
- c) **To award East Wilts Mencap Marlborough £977.00 for a social event to Bristol Hippodrome Pantomime - Christmas 2016.**
Reason - The application met the Community Area Grants Criteria

	<p>2015/16.</p> <p>d) To award Inside Out Club £560.00 for new arts and crafts material. <u>Reason</u> - The application met the Community Area Grants Criteria 2015/16.</p> <p>e) To award the sum of £11,820 to Marlborough Tennis Club towards the creation of a new tennis clubhouse and courts.</p>
27	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>It was reported that there were no applications for Youth Funding.</p> <p>Sasha Thorbek-Hooper, Chair of the Wider Local Youth Network, was in attendance to provide an update on the MY Music Festival in the absence of Jan Bowra, Community Youth Officer.</p> <p>It was explained that there were currently two acts pencilled in for the event, and the young people of Marlborough had been asked to send in Youtube links of bands which would go to the Management Group for consideration. Sasha reported that grant funding had been received which would go towards the toilet facility for the event, and a logo and poster was also being created to publicise the festival.</p> <p>It was reported that the MY Festival would be an alcohol free event which would take place on 24 September 2016 between 2.00pm and 10.00pm at the Marlborough College playing field.</p>
28	<p><u>Any Other Questions</u></p> <p>There were no other questions.</p>
29	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
30	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for their contribution to the meeting and noted that the next meeting of the Marlborough Area Board would be on Tuesday 17 May 2016, 7.00pm at Marlborough Town Hall, 5 High Street, Marlborough, SN8 1AA.</p>

Chairman’s Announcements

Subject:	Your Care Your Support Wiltshire
Officer Contact Details:	Dr. Sara Nelson Information and Communications Manager Healthwatch Wiltshire sara.nelson@healthwatchwiltshire.co.uk Olly Spence Wiltshire Council olly.spence@wiltshire.gov.uk
Weblink:	http://www.yourcareyoursupportwiltshire.org.uk/home/

Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county.

The website contains:-

- Information about different topics such as, dementia, keeping well and paying for care as well as explanations of an overview of how the NHS and social care work in Wiltshire.
- A service directory that provides details of local organisations, clubs, societies, GPs, dentists and care homes.

Your Care Your Support Wiltshire’s First Birthday

The site launched on April 1st 2015 and so has now been up and running for a year. In this year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

1. Paying for Care
2. How do I get care and support in Wiltshire?
3. Living with a disability/learning disability

Future plans and how you can help.

Future plans include adding more detailed, localised information on end of life care and mental health services, updating and building on existing information and adding more videos and easy read pages. In addition we will continue to engage with local communities to ensure that the service directory contains all the information they need to access services and groups in their area.

Healthwatch Wiltshire will continue to involve local people in the development of the site so that we can make sure that it meets their needs. We would like to hear your views on the site. You can tell us about groups and clubs in your community or

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suggest topics that we can add to the site. This site is for Wiltshire people – make your voice heard!

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Subject:	Adult Care Charging Policy Consultation
Officer Contact Details:	Olly Spence Community Commissioner olly.spence@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation

Introduction-The Adult Care Community Commissioning team are currently leading on a public consultation regarding proposed changes to the adult care charging policy (i.e. how much people contribute to the cost of the social care services that they receive).

Unlike health services which are free at the point of access, adult social care support is means-tested in line with national guidelines. The proposed changes have been made in response to the Care Act (2014), to align Wiltshire's approach with that of other local authorities and to ensure the Council can continue to deliver sustainable care and support services.

The proposed changes will only impact on customers who contribute towards care services in their own home and will not impact on those contributing towards care in a permanent residential care setting.

The proposed Changes

- To take into account 100% of disposable income¹, the Council currently only takes into account 80% of disposable income.
- To take the full rate of attendance allowance into account when assessing how much people need to contribute. The Council currently only takes the lower rate into account even if the individual receives the higher amount.
- To update the list of allowable Disability Related Expenses (DRE). DRE items are things people have to spend money on as a result of a disability or illness and are disregarded when calculating how much people may have to contribute.

The Consultation Process-The consultation will run for three months and is scheduled to end on June the 6th. Customers who are likely to be affected by any

¹ Disposable income is the amount of money and individual has available after Household expenses, general living allowance and any disability related expenditures have been accounted for.

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changes were contacted via letter to set out the proposals and encourage them to get involved. In addition to these individual letters a series of public meetings have been facilitated by Healthwatch Wiltshire.

How people can get involved- The consultation survey can be found on the Councils website

<http://www.wiltshire.gov.uk/news/articles/httpwwwwiltshiregovuknewsarticlescare-services-policies-consultation>

People can contact the Council or Healthwatch Wiltshire to request paper copies of the survey, pose individual questions or organise one to one meetings.

For more information please contact Olly Spence olly.spence@wiltshire.gov.uk

Army Basing Briefing for the Amesbury, Pewsey, Tidworth and Warminster Area Boards - Updated 29 April 2016

Background

The Ministry of Defence's Army Basing Programme will be delivered by 2020 and it is planned that all the Service personnel and their families who are due to relocate to Wiltshire from Germany, will do so by the summer of 2019. This will see some 4,000 Army personnel and approximately 3,200 dependants relocating to Larkhill, Bulford, Tidworth Ludgershall and Upavon. The MOD plans to invest in excess of £1 billion in Wiltshire under the programme, in these settlements as well as building more than 900 family homes and the additional levels of infrastructure and services to be provided by Wiltshire Council.

May 2016 Update

Planning Applications

The three applications for Service Family Accommodation at Ludgershall, Bulford and Larkhill were considered by the Strategic Planning Committee (SPC) on 13 April 2016. The committee resolved to grant permission for all three applications subject to the conditions recommended by the planning officer to the SPC and agreement of a Section 106 Agreement (which will define the contributions by the MOD) that must also make reference to the provision of affordable housing, should the houses be sold on the open market in the future. There were additional caveats:

- In respect of **Ludgershall and Bulford**, that additional "informatives" relating to speed limits on roads surrounding the development site be made to address road safety. *(It should be noted that Informatives allow the local planning authority to draw an applicant's attention to other relevant matters, but cannot be used in lieu of planning conditions).*

- In respect of **Larkhill**:
 - that the final design of the new roundabout access to the SFA must take account of Historic England's comments in respect of the assessment of visual impacts, including a night skies assessment, to demonstrate the outstanding universal value of the Stonehenge World Heritage Site is protected;
 - that prior to its determination, assessment be given of the relative merits of a 3-legged or 4-legged design for the roundabout access to the site and, if necessary, changes to that access being incorporated into the proposed development;
 - that in dealing with boundary treatments beside the Golf Centre, specific reference was to be made to consider the risk from wayward golf balls impacting upon the SFA site.

Planning permission for the main camp works at Tidworth, Larkhill and Bulford is being considered under delegated powers and are expected to be determined shortly. Permission for development at Perham Down was given in July 2015. The application for **Upavon's** redevelopment is expected shortly. It is later than the other applications as there is far less work required and therefore the development programme is shorter than that for the other camps.

Section 106 Agreement

The MOD's Defence Infrastructure Organisation and Wiltshire Council have attended a series of meetings to finalise the section 106 agreement (s106). The final version will reflect upon any changes that may be required from the outcome of the SPC deliberations and it is hoped to sign and seal the agreement in May 2016. The s106 will cover:

- Off-site road junction improvements
- Provision of sustainable transport measures
- Land and contributions for education provision
- Delivery of community land / facilities at Ludgershall and Larkhill
- Access to MOD sports and community facilities
- Provision and maintenance of on-site public open space and play facilities
- Contributions towards collection of waste
- Delivery of the Larkhill medical facility to be made available for NHS GPs
- Ecology provisions – including: terms of reference for the Salisbury Plain Environmental Steering Group and Hydrology Steering Group, provision of recreation pressure mitigation in respect of breeding Stone Curlew, the detail and implementation of the Recreational Access Action Plan
- Affordable Housing commitments in the event the MOD sells the SFA covered by the applications.

Community Infrastructure

The local Steering Group (SG) comprising Ludgershall Town Council (LTC), Wiltshire Council, the NHS, local health surgeries, MOD representation and the Community Engagement Manager met again on 14th April. Progress is being made to determine how the building being offered by the MOD can be best utilised and to ensure it is economically viable.

Somme Road Shared Use (Cycle & Pedestrian) Path

The cycle path at Somme Road is nearing completion. DIO have completed the surfacing of the base and all that remains is for the 26th Royal Engineers unit to install lighting, complete the road markings and make good local groundworks. The unit is due to complete the work by July. It is hoped that the path will be officially opened in August, before the 2016/17 academic year starts. This is a good example of partnership working between Wiltshire Council, the DIO and Army to benefit local communities.

NB: Now that there is positive news on the applications and only Upavon's main camp works requires any further planning consideration, these regular briefings to the Amesbury, Pewsey, Tidworth and Warminster Area Boards will cease. However, if there are any issues of significance or interest, they will be produced on an "ad hoc" basis for the benefit of the relevant board.

END OF ANNOUNCEMENT

(Briefed previously - but repeated for reference if required)

School Infrastructure

The following additional school infrastructure is to be provided by the summer 2019:

- Funding for the additional 150 places currently being built at Bulford, Kiwi which will be ready for the new academic year (summer 2016) to accommodate children from the incoming 5 RIFLES unit. Planning permission to extend Bulford Kiwi Primary was granted on 18th December 2015. The extension to Bulford St Leonard’s has completed and will also be available for these and other children. This has not required funding from the ABP.
- The transfer and expansion of St Michael’s Primary School from Figheldean to Larkhill, adjacent to the proposed new 444 SFA development will be available by the summer 2018. Conceptual plans for the new St Michael’s Primary school building were displayed at a local exhibition in the Larkhill Community Centre on 25th January.
- The provision of 60 Early Years places to be incorporated into the above school will also be available by the summer 2018.
- Extension of both Avon Valley College and Wellington Academy to provide some 375 additional places. The MOD is also offering two hectares of land to extend Wellington Academy.
- Provision of a new primary school at Ludgershall alongside the MOD’s proposed 246 SFA development. This will be available by summer 2019.
- The provision of 30 Early Years places to be incorporated into the above school will also be available by summer 2019.

Table 1 – Net Additional Population by Unit Location based on Army Basing Programme Planning Assumptions. Children numbers are based on Army National Ratio of 1.3 children per Military family

Location	SLA Pop	SFA Population			Total
		Military	Spouses	Children	
Larkhill	1,297	698	698	908	3,601
Bulford	414	223	223	290	1,150
Tidworth	317	169	169	219	873
Perham Down (Ludgershall)	414	223	223	290	1,150
Upavon	126	78	78	102	384
Total	2,568	1,391	1,391	1,809	7,159

(Source: MOD Revision to Masterplan issued 27 Nov 2015)

Table 2 – Army Basing Programme *Service Family Accommodation (SFA) to be provided by location:*

<i>Location</i>	<i>SFA units</i>	<i>Notes</i>
<i>Larkhill</i>	<i>444</i>	
<i>Bulford</i>	<i>227</i>	<i>This includes 36 units that will replace existing SFA, so the net new requirement is 191 for the Army Basing Programme.</i>
<i>Ludgershall</i>	<i>246</i>	
<i>Tidworth</i>	<i>0</i>	<i>The MOD is acquiring 100 units from a commercial development in Tidworth - (Riverbourne Fields to meet the Army Basing Programme requirements).</i>
<i>Upavon</i>	<i>0</i>	
<i>Total</i>	<i>917</i>	

(Source: MOD revision to Masterplan issued 27 Nov 2015)

Chairman's Announcements

Subject:	Carers in Wiltshire: Joint Strategy 2016 - 2020
Officer Contact Details:	Karen Walters, Community Commissioner (Carers)
Weblink:	http://consult.wiltshire.gov.uk/portal

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers have developed a new strategy for carers. The draft document is now available for the public to view and comment on before being finalised. It can be viewed in full on the council's consultations webpage:

<http://consult.wiltshire.gov.uk/portal>

Information postcards and leaflets are also available at this meeting.

Publicity materials can be provided from Karen Walters, Wiltshire Council, for any partners who would be willing to support spreading the message or if you would like to invite her to attend any local carer groups or meetings during the consultation period.

Please feedback comments by **13 July 2016** to: Karen Walters, Community Commissioner (Carers) at:

Address: County Hall, Bythesea Road, Trowbridge BA14 8JN

Email: Karen.walters@wiltshire.gov.uk

Mobile: 07876 393890

Who do we mean when we talk about carers?

Anyone can become a carer. A carer is someone of any age, including a child (young carer), who provides unpaid support to a family member or friend who could not always manage without this help. This could be caring for a relative (a parent, grandparent, sibling, child, spouse, partner) or friend who is ill, frail, disabled or who has mental health or substance misuse problems. They should not be confused with paid or volunteer support workers.

Most people are likely to be undertaking a caring role at some point in their lives, with many of us needing to access some form of information, advice and support during this difficult time.

Have we got things right in the new strategy?

We believe we have a strategy that is truly representative of the needs of Wiltshire carers. However, now is the time for you to have your say and influence the way services are commissioned over the next 4 years.

We invite members of the public, especially carers, to comment on this document to influence the future commissioning of support for carers in Wiltshire. We need you to tell us if we have got things right. We also want to

Chairman's Announcements

know if you, as a carer, feel represented within this strategy and if not, what is it you would like to see added or changed. What services do you currently access (if any) that you value and why they are important to you?

We invite organisations and business in Wiltshire to comment on the document and to inform us of any contributions they are already making or could make, in order to support the delivery of this strategy.

A detailed action plan will be developed once the strategy is finalised to support its delivery.

Why is this strategy needed?

A Carers UK press release on 12 November 2015 stated “Unpaid carers save the UK **£132 billion a year** – the cost of a second NHS.”¹

70% of the 47,608² carers living in Wiltshire continue to remain hidden and it is believed that many of these people will not be aware of their carer status. Accessible information and advice is therefore vital to ensure that these people know where to get help and support when they need it.

The Care Act places additional duties on social care services in assessing and addressing the needs of carers. Carers now have parity of esteem with those people they care for. We need to ensure that carers' of people with mental health issues are able to access appropriate services to meet their needs. There is a requirement for all health, social care and educational professionals to identify young carers and ensure their needs are being met and that they are not carrying out inappropriate caring roles.

The 2015 Healthwatch report “Unpaid Carers in Wiltshire: help in a crisis” highlights the need to review how we support carers in a crisis. Whilst early intervention and prevention measures is expected to reduce the likelihood of this point being reached, there will be unavoidable circumstances when a carer reaches crisis point and it is vital targeted support is available to help them when they reach this point.

Our shared vision for carers in Wiltshire:

Wiltshire cares for carers by ensuring that carers living in Wiltshire are identified and accepted as expert partners in care; are well informed; and maintain a good quality of life and healthy lifestyle outside of their caring responsibility.

To find out more please read the full strategy and / or contact Karen Walters direct.

¹ Valuing Carers 2015 – the rising value of carers' support Lisa Buckner (University of Leeds), Sue Yeandle (University of Sheffield)

² Census 2011

Chairman's Announcements

Chairman's Announcements

Subject:	Meet the Funder event 22 June 2016
Officer Contact Details:	Wiltshire Community Foundation info@wiltshirecf.org.uk
Weblink:	Event Brite- ticket purchase

Wiltshire Community Foundation is hosting a 'Meet the Funder' event for voluntary and community groups with speakers including The BIG Lottery and Power to Change with a range of workshops during the day about funding available and how to apply.

Date: Wednesday 22nd June 2016

Registration: 9:30am for start at 10am.

Venue: Devizes Corn Exchange

Cost: £8.50 per person with a light lunch provided

Finish: 3pm.

When you book, please select two workshops to attend – one in the morning and one in the afternoon:

AM

- Workshop A: Better Applications, Jane Butler, Wiltshire Community Foundation
- Workshop B: Crowdfunding, Globalgiving.com
- Workshop C: WASP Sports Funding

PM

- Workshop D: BIG Lottery Applications, Tim Temple
- Workshop E: Crowdfunding, Globalgiving.com
- Workshop F: Demonstrating Impact, Heidi Yorke

Chairman's Announcements

Subject:	Groundwork and Tesco 'Bags of Help' funding
Officer Contact Details:	Caroline McKenna Caroline.mckenna@groundwork.org.uk
Weblink:	http://www.groundwork.org.uk/Sites/tescocommunityscheme

Groundwork have partnered with Tesco to deliver a new community grants scheme. Last funding round there were many successful projects from across Wiltshire and we would like even more applications this round!

The Tesco Bags of Help scheme was launched in October 2015 and enables local community groups to apply for money to develop local resources and promote greener living and working. There are grants of £8,000, £10,000 and £12,000 available.

There are several rounds of applications throughout the programme and the first round of funding completed in February. Over 8 million Tesco customers voted across 2,500 stores nationwide for variety of community group projects, and from this nearly £13 million will be awarded to 1,284 community groups.

The second round of funding applications is now open and application process will be ongoing until 3rd June. To find out more, go to our website at <http://www.groundwork.org.uk/tescocommunityscheme>

As part of our work to promote the programme across the South West region, we would also be interested in any funding events we may be able to attend to provide information to prospective applicants, so if you have any relevant events or groups you think this may be applicable to, please get in touch.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Avebury Solstice Operational Planning Meeting	Area Board - Marlborough	Representing the Highway Authority	Event Safety	6 Meetings per year	No	1 Councillor + 1 Officer	Cllr Jemina Milton
Avebury World Heritage Site Steering Committee	Area Board - Marlborough	Public and national interests and concerns	Conservation, Management and Guardianship of the World Heritage Site	3 meetings per year	No	1 Councillor & Heritage Champion Member	Cllr Jemina Milton
Marlborough Local Youth Network (LYN)	Area Board - Marlborough	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council.	4 meetings per year	Yes	Up to 2	Cllr James Sheppard

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Appointments to Working Groups

Marlborough Area Board

Community Area Transport Group:

- Cllr Stewart Dobson
- Cllr Nick Fogg
- Cllr Jemima Milton
- Cllr James Sheppard (Chairman)
- Town Cllr Richard Allen (Marlborough Town Council) – Sub: Cllr Marion Hannaford-Dobson
- Parish Cllr George Horton (Broad Hinton & Winterbourne Bassett PC)
- Parish Cllr Nic Coome (Chilton Foliat PC)
- Parish Cllr Sheila Glass (Ramsbury & Axford PC)
- Parish Cllr Andrew Williamson (Avebury PC)
- Parish Cllr John Hetherington (Ogbourne St Andrew PC)
- Parish Cllr Anne Duechar or Cllr Richard Price (Aldbourn PC)
- Parish Cllr Mike Morrissy or Cllr John Harding (Fyfield & West Overton PC)
- Manton Resident' Association

LYN Management Group

- Peta O'Brian – Chair - Devotion
- Louisa Davis - Member - We Love Marlborough
- Millie Carmichael - Member - Local Business
- Jordan Williams (YP) – Member - The Phoenix Club (Club for young people with disabilities)
- Jan Bowra - CYO - Wiltshire Council
- Andrew Jack – CEM - Wiltshire Council
- Cllr James Shepherd - Elected Member - Area Board
- Susan Fry – resident and parent of Phoenix Club member



Area Board Update - May 2016

Happy birthday!

The health and social care information website, Your Care Your Support Wiltshire, had its first birthday on 1 April 2015. During the year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

- Paying for Care
- How do I get care and support in Wiltshire?
- Living with a disability/learning disability



The website is still developing and we are calling on local areas and people to provide us with feedback about its content and accessibility. www.yourcareyoursupportwiltshire.org.uk

Listening to children and young people

Working in partnership with Community First Youth Action Wiltshire, Healthwatch Wiltshire has established a group of around 10 Young Listeners. Supported with training these young people are helping Healthwatch to understand the needs, experiences and concerns of children and young people who use health and social care services and to speak out on their behalf. The group is expected to carry out around 150 'listening' over a year and is currently focused on the themes of living with Special Educational Needs and/or Disabilities (SEND); life as a young carer; and emotional wellbeing and mental health.

"I thought we would just do some listening and hand in the sheets, and I thought it would be quite boring. I have really gained so much confidence by doing this project and I can see the difference we can make." - Young Listener.

Dementia Awareness Week 15-21 May 2016

This year's Dementia Awareness Week, 15 - 21 May, will encourage people who are worried about dementia to confront their worries by addressing dementia directly and coming forward for information and support. Dementia can be scary and many people don't know where to turn, but in Wiltshire there are organisations dedicated to supporting local people including Alzheimer's Support, Alzheimer's Society, and Carers Support Wiltshire.

As part of Dementia Awareness week Healthwatch Wiltshire and the Alzheimer's Society are holding a 'Drop In' Dementia event in Chippenham (**Tuesday 17th May 2 - 4pm, Neeld Community and Arts Centre, Borough Parade, Chippenham, SN15 3WL**). Come and join us for tea, cake and chat!

For more information about dementia and local services you can contact Healthwatch Wiltshire or check out Your Care Your Support Wiltshire: www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/information-for-people-with-dementia.aspx. Healthwatch Wiltshire is also keen to hear from local people about their experiences of services.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



April 2016

Change is coming to the NHS: Local health organisations and communities forge blueprint for improved health and wellbeing

Over the next few months, leaders from health and care organisations from Wiltshire, Bath and North East Somerset (BANES) and Swindon will be working together to develop a 'Sustainability and Transformation Plan' (STP) so that the aims of the [NHS Five Year Forward View](#) – improved health and wellbeing, transformed quality of care delivery, and sustainable finances – can become reality. The collaboration gives the opportunity to make big changes to the way we address the needs of local people at a time when quality, services and finances are all under immense pressure.

The BANES, Swindon and Wiltshire (BSW) plan is being led by James Scott, the Chief Executive of Royal United Hospital in Bath. James has been Chief Executive at RUH since 2007, and will oversee and coordinate a team drawn from the leaders of each of the health and social care organisations included in our STP 'footprint' area.

This means that BSW plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups; BANES, Swindon and Wiltshire Councils, South West Ambulance Service and Avon and Wiltshire Mental Health Partnership Trust. The providers of our community services – Wiltshire Health and Care, Seqol and Sirona – and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping. Working together to cover a combined population size of approximately one million people, the BSW grouping will bid for and receive a transformation fund from 2017/18 onwards, which will be used to pay for health and social care services for people living in our area.

You can read more about Sustainability and Transformation Plans, how they will work across the country and what they mean for the NHS here: www.england.nhs.uk/2016/03/footprint-areas/

Details of how you can hear more information through public meetings and other engagement opportunities will be posted on [Wiltshire CCGs website](#), so please keep checking for details.

Living healthily in middle life can double your chances of being healthy at 70 and beyond

Public Health England has launched **One You**, a ground breaking campaign, aimed to encourage adults to take control of their lives and become healthier.

Our lifestyles can be unhealthier than we think and around 40% of all deaths in England are related to behavior. Modern day life makes it hard for people to live healthily and many of us will have dramatically increased our chances of becoming ill later in life.

The environment in which we live, work and play can make it really tough to choose healthy options – with many of us sitting at a desk for eight hours a day, technology making it easier to shop, being entertained and keep in touch with friends and family all from the sofa.

Whether we are eating the wrong things, drinking more than we should, continuing to smoke, or just not being active enough, all of these small things can add up to an unhealthy you.

One You gives you the chance to change your lifestyle choices by providing you with all the tools, support and encouragement you need to help improve your health right away.

Take the **One You** health quiz [‘How Are You?’](#) to see how you score and start the fight back to a healthier you

Giving you the support to make better choices today can have a huge influence on your health, and could help prevent diseases such as type 2 diabetes, cancer and heart disease and will also reduce your risk of suffering a stroke or living with dementia, disability and frailty in later life.

It’s up to all of us to make a change and shape our further health - Take the quiz now – it’s never too late to get your health back on track

Grant Applications for Marlborough on 17/05/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1927	Community Area Grant	Kennet Valley Hall Rear Disabled Access	Kennet Valley Village Hall	£3200.00
1864	Community Area Grant	New Defibrillator for Broad Hinton	Broad Hinton Parish Council	£1080.00

ID	Grant Type	Project Title	Applicant	Amount Required
1927	Community Area Grant	Kennet Valley Hall Rear Disabled Access	Kennet Valley Village Hall	£3200.00

Submitted: 30/04/2016 16:05:14

ID: 1927

Current Status: Application Appraisal

To be considered at this meeting:

17th May, 2016

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Kennet Valley Hall Rear Disabled Access

6. Project summary:

Currently the rear access to the hall consists of a series of steps. Two years ago the Hall Committee commissioned a Risk Assessment for the whole hall. The results confirmed our own recognition that we needed to modify the rear access structure to provide safe access for wheelchair users and less mobile individuals using the hall. Our plan is to build a completely new structure to provide such access but at the same time incorporate safety railings for both steps and ramp

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN8 4EL

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Other

If Other (please specify)

Support for the disabled and elderly

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2015

Total Income:

£25688.00

Total Expenditure:

£27034.00

Surplus/Deficit for the year:

£1346.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£12172.00

Why can't you fund this project from your reserves:

The Management Committee have a policy of keeping sufficient funds available to cover emergency repairs and unexpected falls in income. Furthermore a large proportion of the current available balance has already been utilized within our ongoing Refurbishment Programme e.g. the hall was completely redecorated in August 2015

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £6400.00

Total required from Area Board £3200.00

Expenditure £ Income Tick if income £

(Itemised expenditure)		(Itemised income)	confirmed
Building Regs Application	300.00	Landfill Communities Fund	3200.00
Design Spec	1500.00		
Construction	4200.00		
Contingency	400.00		
Total	£6400		£3200

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

There are a variety of organisations using the hall many of whom include physically vulnerable people as well as specific wheelchair users. Hirers include Over 60s, Alzheimer's Support, Mencap, U3A. Furthermore the hall is formally used by the local Kennet Valley School for their PE activities. Also the hall is the home of the Kennet Valley Cricket Club who use the hall as their pavilion. Both these organizations would benefit from the safer access structure planned

14. How will you monitor this?

There can be no tangible method of measurement other than the goodwill and safer environment provided for the hall users already identified. Naturally the Hall Committee will be hoping for positive comment from the people who are currently disadvantaged

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From the Halls own maintenance funds

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1864	Community Area Grant	New Defibrillator for Broad Hinton	Broad Hinton Parish Council	£1080.00
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Submitted: 23/03/2016 14:43:34

ID: 1864

Current Status: Application Appraisal

To be considered at this meeting:

17th May, 2016

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

There is already other funding being raised from the local area and the parish council is already putting in funding of its own.

5. Project title?

New Defibrillator for Broad Hinton

6. Project summary:

Defibrillator to go on the outside of Broad Hinton Village Hall for use by all members of the community.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN4 9RH

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£16716.12

Total Expenditure:

£5842.12

Surplus/Deficit for the year:

£10874.12

Free reserves currently held:

(money not committed to other projects/operating costs)

£5031.88

Why can't you fund this project from your reserves:

The reserves are the entire resources for BH WB Parish Council and are needed to fund routine and unplanned expenditure including contingency.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2160.00		
Total required from Area Board		£1080.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Community Defibrillator Provision, Installation and Training	2160.00	Broad Hinton Cricket Club	yes	540.00
		Broad Hinton Parish Council	yes	540.00
Total	£2160			£1080

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All members of Broad Hinton village will benefit. The village hall is in the heart of the village and can be reached from all parts in case of emergency. Broad Hinton Cricket Club has their pitch behind the hall so this is a useful location as well should they ever need this. The village hall is used by many different groups and clubs of all different ages and having this facility nearby will benefit them in any emergency. Training from South West Ambulance Service on how to use the equipment is part of this package so members of the community will know how to use it properly. This will be done by the ambulance service.

14. How will you monitor this?

The ambulance service will monitor how many people are trained with the equipment. They will also check the batteries and replace if used. There will be a log of it and when the defibrillator is used which will be kept by the parish council.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Included in this cost is training for community members and maintenance of the kit for the first two years. After this the parish council will take a view on further costs.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Report to Marlborough Area Board
Date of meeting 17 May 2016
Title of report Community Area Grant Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Kennet Valley Hall, Lockeridge	£3,200.00
Broad Hinton Parish Council	£1,080.00
Total grant amount requested at this meeting	£4,280.00
Total capital funding allocated to Marlborough Area Board 2016/17	£39,436 (+ roll forward tbc)
Total amount awarded so far, 2015/16	£0.00
Amount remaining if all grants are awarded as per report	£35,156

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.
- 2.4. The Cabinet Member for Area Boards, Cllr John Thomson, has confirmed that area boards may rollover any unspent funding from financial year 2015/16 to 2016/17. This figure is still being calculated and will be agreed for area boards as soon as possible.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implication

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1927	Kennet Valley Hall, Lockeridge	Rear Disabled Access to pitches	£3,200.00

Project Description
 Kennet Valley Hall (KVH) has had an ongoing project to refurbish many different elements of the building to improve the quality and service offered to hirers and the wider community. Some of these have been supported by Marlborough Area Board in the past.

As part of a Risk Assessment for the whole hall, it was confirmed that the KVH committee needed to modify the rear access structure to provide safe access for wheelchair users and less mobile individuals using the hall. The plan is to build a completely new structure to provide such access but at the same time incorporate safety railings for both steps and ramp.

There are a variety of organisations using the hall many of whom include physically vulnerable people as well as specific wheelchair users. Hirers include Over 60s, Alzheimer’s Support, Mencap, U3A. Furthermore the hall is formally used by the local Kennet Valley School for their PE activities. Also the hall is the home of the Kennet Valley Cricket Club who use the hall as their pavilion. Both these organisations would benefit from the safer access structure planned.

KVH has raised 50% of the funding towards this project through a different grant application to the Communities Landfill Fund.

Proposal

That the Area Board determines the application from Kennet Valley Hall, Lockeridge for £3,200.00

Application ID	Applicant	Project Proposal	Requested
1864	Broad Hinton Parish Council	New public access defibrillator for community	£1,080.00

Project Description

Statistics show that for every minute that passes once in cardiac arrest, a person loses a further 10% chance of survival, and with this dramatic loss in chance of survival, there is a need of a defibrillator to be close at hand.

Broad Hinton PC is working together with Broad Hinton Cricket Club and the village hall committee to provide the village with a public access defibrillator, available for the whole community. The village hall lies close to the cricket club's ground, the school and shop, with one of the village pubs not much further away. It makes an ideal location for a defibrillator that needs to be within quick reach to be most effective. The hall is used by a variety of local groups and clubs who will also benefit from having this equipment close to hand.

The defibrillator is being provided through South West Ambulance Service Trust. They offer formal guidance and support in buying, storing and using a defibrillator. There is also a package of training for the community in using the equipment so that people are confident about using it if ever needed. There is also maintenance of the defibrillator ensuring its availability.

25% of the cost of the new defibrillator is coming from the parish council itself and another 25% from Broad Hinton Cricket Club.

Proposal

That the Area Board determines the application from Broad Hinton Parish Council for £1,080.00

No unpublished documents have been relied upon in the preparation of this report

Report Author

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